

No. RT-25029/01/2020-RS
Government of India
Ministry of Transport & Highways
(Road Safety)
Transport Bhawan, 1, Parliament Street, New Delhi - 110001

Dated 7 December, 2020

Office Order

Sub:- **Observance of "National Road Safety Month 2020" from 18th January, 2021 to 17th February, 2021 - regarding**

The Ministry of Road Transport & Highways observes National Road Safety Week every year. Hon'ble Minister has directed to observe National Road Safety Month instead of National Road Safety Week this year. Accordingly, it has been decided to observe Road Safety Month from 18th January, 2021 to 17th February, 2021. During this period nation-wide various activities have been planned to be conducted throughout the country in association with the State Governments/UT administrations, OEMs and other stakeholders. The Ministry will also conduct various activities at Central level. The details of the activities is given at Annexure-I.

2. For successful organisation of various activities/programmes during the National Road Safety Month during the period from 18th January, 2021 to 17th February, 2021, it has been decided to assign various responsibilities to Officers of the Ministry as detailed below:

Sl. No.	Division	Task/work	Team Member	Date of event/timeline
1	Road Safety Division	Letter to the States/UTs and Co-ordination with States/UTs for activities in States/UTs	Director(RS) and his Team	20.1.2021 to 25.01.2021/by 31.12.2020
		Letter to all Ministries/Departments and other stakeholders		/By 31.12.2020
		Co-ordination with SIAM for successful organisation to the activities as per approved schedule		6.2.2021 to 8.2.2021
		Road safety advocacy		15.2.2021/By

2-1-2021

		through IRSC/IRF/IRTE		31.12.2020
		Inauguration of National Road Safety Month		18.01.2021
		Sanctions for Road Safety awards/convey to the concerned Awardees, distributions etc.		19.1.2021/by 31.12.2020
		Launch of Digital Road Safety Calendar 2021 incorporating Highway Excellency Award		19.1.2021/On or before 10.1.2021
		Minute to Minute programme for 18.1.2021		/By 07.1.2021
2.	General Admin	Arrangement of Vehicles for the event and to perform the duty by any officer in connection with the event	Deputy Secretary (General Admin) and his Team. May take assistance of ASRTU, if required.	/As per requirements
		Logistic arrangements including book of venue, floral arrangement, Announcers, usurers, Launch, Tea etc.		/By 6.1.2021
		Awards/certificate /memento for Road Safety/Good Samaritans/Highways Excellency		/By 7.1.2021
3	TRW	Selection of best performing States/UTs for Road Safety for award 2021	EA(TRW) and his team	/by 31.12.2020
		Intimation to the concerned States/UTs for award		/By 5.1.2021
		Swacchta Award, 2021 selection		/By 31.12.2020

2.1.2021

		Intimation of the Swacchta Award to the concerned awardees		/By 5.1.2021
4	NHIDCL Division	Co-ordination with NHIDCL for observation of various activities as per the schedule	DS(NHIDCL Cell) & his team	26.01.2021
5	Highway Division	National Highway Excellency Awards	DS(Highways) and his Team	19.01.2021/ Selection of awardees by 31.12.2020
		Information of N.H.E. Awardees		/on or before 6.1.2021
		Minute to Minute Programme for 19.1.2021		/on or before 7.1.2021
		Co-ordination with HOAI for various activities as per the approved schedule		27.1.2021 to 2.2.2021
		Co-ordination with NHAI for various activities as per the Schedule		
6	MVL	Activities/Programme on provisions under Motor Vehicles(Amendment) Act, 2019	Director (MVL) & his team	09.02.2021 & 10.02.2021
		Co-ordination with GIC for workshop on Motor Vehicle Insurance in Road Safety by GIC		13.2.2021
7	Transport Division	Activity on provisions for Women in Public Transport	Director (T) and his team,	11.2.2021
		Seminar on provisions on Accessible India for disabled population		12.2.2021
8	CE(RSEC)	Symposium for Safer Roads/Black Spots & discussion on plan for	CE(RSEC) and his team in association with NHAI and TRW	03.2.2021

2.1.2021

		rectification of black spots during next one year		
9	CE(S&R)	Activities on Safety Audit of NH projects	CE(S&R) and his team in association with IAHE and IRC	04.02.2021
10	NIC	All arrangement for Virtual meetings and any technical support for the event	Sr. Technical Directors (NIC) & their technical Team	As per requirement
11		Protocol to Hon'ble Minister(RT&H)	DS(LA)	18.1.2021 & 19.1.2021
12		Protocol to Hon'ble Guest	DS(NHIDCL)	18.1.2021 & 19.1.2021
13		Protocol to Hon'ble Minister for State(RT&H)	US(Est. II)	18.1.2021 & 19.1.2021
14	Co-ordination Division	Speech for Hon'ble Minister(RT&H) Speech for Hon'ble Minister of State (RT&H)	Director (Co-ordination)	/On or before 31 st December, 2020
15		Selection for award for best work for road safety (state-wise) Selection of Good Samaritans for award (State-wise)	(i) Director (RS) (ii) DS(LA) (iii) FDA	/On or before 31 st December, 2020
16	ASRTU	Any assistance to General Division for Booking of Venue, logistic arrangement, if required	ED(ASRTU) & his Team	If required

3. The Divisions which have been assigned specific activities in the above schedule will do detailed exercise on the assigned task at their level to workout detailed plan for better execution of the assigned task. The Concerned Division head will take assistance of their Subordinate officers/Officials to discharge the above assigned task. If required, additional Staff will be deputed for the work on receipt of request from any of the above Divisional-head to Establishment Division from the other Divisions/Sections not assigned any task in the above schedule.

4. All the expenditure on the above activities will be booked from the relevant budget head of Road Safety. In case of any expenditure by any Division/Officer in

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connection with the assigned Task, the Division/Officer will obtain approval of the competent authority to be processed in their Division and after approval issue sanction order along with relevant bills to DDO & SO (Road Safety) for further necessary action.

5. To make the national event a great success, every officer has to take all out efforts to fulfil the assigned task. The concerned Joint Secretary/ADG will review the status/progress on the task assigned to the Division(s)/CE under them on regular basis and brief to Secretary(RT&H) in review meetings at the level of Secretary(RT&H) as and when convene.

6. This issues with the approval of Secretary(RT&H).

R. Malik
17/12/2020

(Rajesh Malik)

Under Secretary to the Government of India

Copy to:

1. All the concerned Officers
2. NIC for uploading on the Ministry's website and also in e-office portal of the Ministry.

Copy for information to:

- (1) PS to Hon'ble Minister(RT&H),
- (2) PS to Hon'ble Minister of State (RT&H)
- (3) Sr. PPS to Secretary (RT&H)
- (4) Sr. PPS to Additional Secretary (RT&H)

Annexure - IList of activities to be conducted at Central Level:

Dates	Activity to be conducted
18.01.2021 (Monday) - 19.01.2021 (Tuesday)	1. Inauguration of 32 nd National Road Safety Week 2. Award for: <ul style="list-style-type: none"> • Best performance in Road Safety to a state to be decided by TRW. • Swacchta Award to be decided by TRW. 3. Innovative Participative activities by International Road Federation, Institute of Road Transport Engineering, Indian Road Safety Campaign (to be decided). 4. Strategy for rectification of Black Spots on National Highways in next one year. 5. Meeting of NRSC
20.01.2021 (Wednesday) - 25.01.2021 (Monday)	Raahgiri: <ul style="list-style-type: none"> • In all districts • Involving Hon'ble MPs/MLAs • Walkathon • Pledge • Recognised Good Samaritans, Traffic Police and Doctors as Road Safety Champions • Women's Two Wheeler Rally
26.01.2021 (Tuesday)	NHIDCL: <ul style="list-style-type: none"> • Road Safety Activities by NHIDCL for North Eastern States.
27.01.2021 (Wednesday) - 02.02.2021 (Tuesday)	HOAI: <ul style="list-style-type: none"> • Various road safety activities by Highway Operator Association of India.
03.02.2021 (Wednesday)- 04.02.2021 (Thursday)	Road Wing: <ul style="list-style-type: none"> • Symposium for safer Roads/ Black Spots • Safety Audit of National Highway Projects (To be provided by Road Wing)
05.02.2021 (Friday)	NHAI: <ul style="list-style-type: none"> • Road Safety activities • Health check-up of Drivers at Toll Plaza
06.02.2021 (Saturday) - 08.02.2021 (Monday)	SIAM: <ul style="list-style-type: none"> • Activities for drivers and school children by Society of Indian Automobile Manufacturers (SIAM).
09.02.2021 (Tuesday) - 10.02.2021	MVL Division: <ul style="list-style-type: none"> • Road safety awareness on new Provisions under

(Wednesday)	Motor Vehicle Amendment Act, 2019 • Or any other issue, if decided later
11.02.2021 (Thursday) - 12.02.2021 (Friday)	Transport Division: • Seminar on Road Safety for Women in Public Transport • Seminar on Accessible India for disabled population. • Or any other issue, if decided later
13.02.2021 (Saturday) - 14.02.2021 (Sunday)	GIC: • Workshop on Motor Vehicle Insurance in Road Safety by General Insurance Company.
15.02.2021 (Monday) - 16.02.2021 (Tuesday)	IRSC: • Road Safety Activity by Indian Road Safety Campaign (IRSC), SOLVE.
17.02.2021 (Thursday)	ASRTU/CIRT: • Road Safety Awareness activities by ASRTU/CIRT